
**LIMERICK TOWNSHIP - BOARD OF SUPERVISORS
RE-ORGANIZATION MEETING MINUTES**

**JANUARY 4, 2016
7:00 P.M.**

A meeting of the Limerick Township Board of Supervisors was held on Monday, January 4, 2016, in the Public Meeting Room of the Limerick Township Municipal Building with Kenneth W. Sperring, Jr., Chairman, presiding.

Members Present: Supervisors Thomas J. Neafcy, Jr., Joseph St. Pedro, Kara Shuler, and Kenneth W. Sperring, Jr.

Others Present: John J. Iannozzi, Esq., Township Solicitor; Khaled R. Hassan, P.E., Township Engineer; Daniel K. Kerr, Township Manager; Beth F. DiPrete, Asst. Twp. Mgr./Treasurer; and William J. Albany, Chief of Police.

Call To Order: Mr. Sperring called the meeting to order at 7:06 P.M. with reciting of the Pledge of Allegiance.

Opening Comments/Announcements

THIS MEETING IS BEING RECORDED.

Executive Session - held prior to the meeting re: Personnel

Earlier this afternoon at the District Justice Office, the Honorable Walter F. Gadzicki, Jr., D.J. presided over the Oath of Office for re-elected Board Members Thomas J. Neafcy, Jr. and Kara Shuler, along with newly elected Auditor, Coleen Brandt Painter.

Appointment of Officers

Board - Temporary Chairman

Motion was made by Ms. Shuler and seconded by Mr. St. Pedro, to appoint John J. Iannozzi, Esq., Township Solicitor, as the Temporary Chairman of the Board for the purpose of accepting nominations for the position of Chairman of the Board. Motion passed unanimously.

Board – Chairman

Mr. Iannozzi opened the floor for nominations for the position of Chairman of the Board of Supervisors. Mr. Sperring nominated Thomas J. Neafcy, Jr. for the position of Chairman of the Board. **Motion was made** by Mr. St. Pedro and seconded by Ms. Shuler, to close the nominations. Motion passed unanimously. With one person being nominated, Mr. Neafcy was unanimously appointed for the position of Chairman of the Board of Supervisors.

Board - Vice Chair

Mr. Neafcy opened the floor for nominations for the position of Vice Chairman of the Board of Supervisors. Mr. Neafcy nominated Kara Shuler for the position of Vice Chairman of the Board. **Motion was made** by Mr. Sperring and seconded by Mr. St. Pedro, to close nominations.

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Motion passed unanimously. With one person being nominated, Ms. Shuler was unanimously appointed for the position of Vice Chairman of the Board of Supervisors.

Township Secretary

Motion was made by Mr. Sperring and seconded by Ms. Shuler, to appoint Daniel K. Kerr as the Township Secretary. Motion passed unanimously.

Township Assistant Secretary

Motion was made by Mr. Sperring and seconded by Ms. Shuler, to appoint Marianne Egan as Assistant Secretary. Motion passed unanimously.

Township Treasurer and Setting of Bond

Motion was made by Mr. Sperring and seconded by Ms. Shuler, to appoint Beth F. DiPrete as Township Treasurer and setting Bond at \$10 million. Motion passed unanimously.

Resolution – Approval Manager Contract

Motion was made by Mr. Sperring and seconded by Ms. Shuler, to approve Resolution No. 2016-01 approving Manager Contract.

Appointment of Employees

Motion was made by Mr. Sperring and seconded by Ms. Shuler, to appoint the following Limerick Township employees to the positions as published for 2016:

Roadmaster - William R. Bradford

Open Records Officer – Daniel K. Kerr

Zoning Officer – Greta Martin Washington

Assistant Zoning Officer – Joe Antonelli

Building Code Official – Robert F. Loeper, Jr.

Code Enforcement Officers – Robert F. Loeper, Jr., Joe Antonelli

Fire Code Official - Gregory R. Breyer

Assistant Fire Code Official - Robert F. Loeper, Jr.

Director of Emergency Services - Gregory R. Breyer

Emergency Management Coordinator - Gregory R. Breyer

Deputy Emergency Management Coordinator - Stephen DeAngelis

Fire Marshal - Gregory R. Breyer

Assistant Fire Marshal – Mike Latshaw

Motion passed unanimously.

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Appointment of Professional Consultants

Motion was made by Mr. Sperring and seconded by Ms. Shuler, to appoint the following Professional Consultants as published for 2016:

Joseph J. McGrory, Jr. – Township Solicitor in accordance with letter dated 10/14/15
Edward A. Skypala – Township Conflict Counsel in accordance with letter dated 11/03/15
John P. McLaughlin – Special Counsel for Labor Matters in accordance with letter dated 12/30/15
Pennoni Associates, Inc. – Township Civil and Sewer Engineer in accordance with letter dated 12/17/15
Traffic Planning and Design, Inc. – Township Traffic Engineer in accordance with letter dated 12/23/15
Keystone Municipal Services – Third Party Code Inspector
Simone Collins Landscape Architecture – Township Planner in accordance with the Limerick Township 2016 Compensation Schedule dated 12/23/15
Univest Municipal Pension Services - Pension Investment Advisor for both the Uniform and Non-Uniform Pension Plans
ICMA-RC - Pension Investment Advisor for the Non-Uniform Defined Contribution Plan
Duda Actuarial Consulting - Pension Actuarial Consultant for both the Uniform and Non-Uniform Pension Plans
Charles D. Garner, Jr. – Zoning Hearing Board Solicitor in accordance with letter dated 1/04/16

Motion passed unanimously.

Resolution – Appointment of Auditing Firm

Motion was made by Mr. Sperring and seconded by Ms. Shuler, to approve Resolution No. 2016-02 appointing Maillie LLP as Township Auditing Firm as part of a three year contract term in accordance with the engagement letters dated 01/05/15. Motion passed unanimously.

Resolution - Appointment of LST Tax Collector and Tax Hearing Officer

Motion was made by Mr. Sperring and seconded by Ms. Shuler, to approve Resolution No. 2016-03 appointing H.A. Berkheimer Associates as Tax Collector for all Local Services Taxes (LST) and as Limerick Township Tax Hearing Officer for 2016. Motion passed unanimously.

Appointments to Boards, Commissions and Committees

Motion was made by Mr. Sperring and seconded by Ms. Shuler, to approve appointments to the following Boards, Commissions and Committees as published:

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Boards, Commissions and Committees

<u>Board</u>	<u>Appointment</u>	<u>Term</u>
Planning Commission		
Member	Kenneth McLaughlin	4 yrs. ending 12/31/19
Limerick Township Municipal Authority		
Member	Kara Shuler	5 yrs. ending 12/31/20
Act 209 Committee		
Member - Planning Commission	Samuel F. Barilla, Jr.	1 year ending 12/31/16
Member - Planning Commission	Keith G. Daywalt	1 year ending 12/31/16
Member - Planning Commission	Michael J. McCloskey, III	1 year ending 12/31/16
Member - Planning Commission	Kenneth McLaughlin	1 year ending 12/31/16
Member - Planning Commission	Marta S. Pecharo	1 year ending 12/31/16
Member - Planning Commission	Ryan P. Wall	1 year ending 12/31/16
Member - Development Rep.	Jim Bladel	1 year ending 12/31/16
Member - Development Rep.	Anthony C. Giamo	1 year ending 12/31/16
Member - Development Rep.	James G. Reading	1 year ending 12/31/16
Member - Development Rep.	John (Jack) B. Seber	1 year ending 12/31/16
Member - Development Rep.	Neil B. Sukonik	1 year ending 12/31/16
Agricultural Security Committee		
Member	Mary DeAlba	1 year ending 12/31/16
Member	Melissa Miles	1 year ending 12/31/16
Member	John (Jack) B. Seber	1 year ending 12/31/16
Member	Raymond Waltz	1 year ending 12/31/16
Member	John Weaver	1 year ending 12/31/16
Emergency Services Committee		
Township Administrative Rep.	Daniel K. Kerr	1 year ending 12/31/16
Township Administrative Rep.	Beth F. DiPrete	1 year ending 12/31/16
Chief of Police	William J. Albany	1 year ending 12/31/16
Emergency Mgmt. Coordinator	Gregory R. Breyer	1 year ending 12/31/16
Deputy EMC	Steven DeAngelis	1 year ending 12/31/16
Citizen Rep.	Kevin S. Rafuse	1 year ending 12/31/16
Citizen Rep.	John W. Lightcap, III	1 year ending 12/31/16
2 Limerick Fire Company Reps.		1 year ending 12/31/16
2 Linfield Fire Company Reps.		1 year ending 12/31/16
2 Trappe Ambulance Reps.		1 year ending 12/31/16

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2 Friendship Ambulance Reps.		1 year ending 12/31/16
Industrial Development Authority (IDA)		
Member	Carmen S. Italia, Jr.	5 yrs. ending 12/31/20
National Flood Insurance Program		
Official in Charge	D. Elaine DeWan	1 year ending 12/31/16
Open Space Committee		
Member	Mary DeAlba	1 year ending 12/31/16
Member	William Miller	1 year ending 12/31/16
Member	Brian E. Reiter	1 year ending 12/31/16
Member	Brian S. Maguire	1 year ending 12/31/16
Parks and Recreation Committee		
Member	James Crawford	5 yrs. ending 12/31/20
Member	Megan M. Daw	5 yrs. ending 12/31/20
Student Rep. (non-voting member)	Alec Murray	1 year ending 12/31/16
Pension Committee		
Uniform Member Rep.	Lt. R. Brian Skelton	1 year ending 12/31/16
Non-Uniform Member Rep.	Len Bartosiewicz	1 year ending 12/31/16
Township Rep.	Joseph St. Pedro	1 year ending 12/31/16
Township Rep.	Beth F. DiPrete	1 year ending 12/31/16
Administrator	Daniel K. Kerr	1 year ending 12/31/16
Streetscape and Buffering Committee/ Project Study Committee		
Member	Samuel F. Barilla, Jr.	1 year ending 12/31/16
Member	Frederick (Rick) L. Fidler	1 year ending 12/31/16
Member	Marta S. Pecharo	1 year ending 12/31/16
Member	Michael J. McCloskey, III	1 year ending 12/31/16
Member	Patricia L. Kaufman	1 year ending 12/31/16
Member	John (Jack) Seber	1 year ending 12/31/16
Member	Brian S. Maguire	1 year ending 12/31/16
UCC Board of Appeals		
Member	Stuart DeAlba	5 yrs. ending 12/31/20
Vacancy Board		
Chair	Thomas M. McGrory	1 year ending 12/31/16
Elected Auditors		
Member	Colleen Brandt Painter	6 yrs. ending 12/31/21
Board Liaisons		
Planning Commission	Kara Shuler	1 year ending 12/31/16
Parks & Recreation Committee	Thomas J. Neafcy, Jr.	1 year ending 12/31/16

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Emergency Services Committee	D. Elaine DeWan	1 year ending 12/31/16
Open Space Committee	Thomas J. Neafcy, Jr.	1 year ending 12/31/16
Streetscape & Buffering Committee	Thomas J. Neafcy, Jr.	1 year ending 12/31/16
Agricultural Security Committee	Kenneth W. Sperring, Jr.	1 year ending 12/31/16

Motion passed unanimously.

Resolution – Zoning Hearing Board

Motion was made by Mr. Sperring and seconded by Ms. Shuler, to approve Resolution No. 2016-04 Appointing the following Members of the Limerick Township Zoning Hearing Board.

Thomas J. Lane – 5 year term ending December 31, 2016
Samuel J. Augustine – 5 year term ending December 31, 2017
Albert Y. Herr – 5 year term ending December 31, 2018
Michael D. Durante – 5 year term ending December 31, 2019
Mark J. John – 5 year term ending December 31, 2020
John W. Lightcap, III – 5 year term ending December 31, 2020 (Alternate)

Motion passed unanimously.

Community Block Grant Program

Community Development Officer

Motion was made by Mr. St. Pedro and seconded by Ms. Shuler, to re-appoint Daniel K. Kerr as the Limerick Township Community Development Certified Officer for 2016. Motion passed unanimously.

Resolution – Designation of Compliance Officer for CDBG Program

Motion was made by Mr. St. Pedro and seconded by Ms. Shuler, to approve Resolution No. 2016-05 Designating Carl B. Royer as the Compliance Officer for the CDBG Program. Motion passed unanimously.

Fair Housing Discrimination Complaint Officer

Motion was made by Ms. Shuler and seconded by Mr. Sperring, to re-appoint Beth F. DiPrete as the Discrimination Complaint Officer for any housing-related bias or discrimination complaints. Motion passed unanimously.

Resolution – Adopting a Fair Housing Policy

Motion was made by Ms. Shuler and seconded by Mr. Sperring, to approve Resolution No. 2016-06 Adopting a Fair Housing Policy. Motion passed unanimously.

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Resolution - Depositories of Township Funds

Motion was made by Mr. Sperring and seconded by Ms. Shuler, to approve Resolution No. 2016-07 appointing Ambler Savings Bank, First Niagara Bank, National Penn Bank, National Penn Investors Trust Company, Penn Liberty Bank, Phoenixville Federal Bank & Trust, Uninvest Bank & Trust Co., The Victory Bank, and Wells Fargo Bank as depositories of all Township Funds for 2016. Motion passed unanimously.

Resolution - 2016 Fee Schedule

Motion was made by Mr. Sperring and seconded by Ms. Shuler, to approve Resolution No. 2016-08 Setting the 2016 Fee Schedule for Limerick Township. Motion passed unanimously.

Approvals - Administration

Motion was made by Ms. Shuler and seconded by Mr. St. Pedro, to approve the following Administrative items as published.

2016 Township Meeting Dates – Board of Supervisors, Planning Commission, and Parks and Recreation Committee

2016 Township Calendar

2016 Township Holiday Schedule

2016 Yard and Leaf Waste Drop Off Dates

2016 PSATS Convention/Certified Voting Delegate – Ms. Kara Shuler

2016 Mileage Rate Reimbursement for Township Employees – 54.0 ¢ per mile (Established by the Internal Revenue Service) – effective 01/01/16

Motion passed unanimously.

2016 Schedule of Events for Linfield and Limerick Fire Companies

Motion was made by Ms. Shuler and seconded by Mr. St. Pedro, to approve the Schedule of Events for Limerick and Linfield Fire Companies, and to authorize the Fire Police to assist mutual aid organizations for unplanned events, which are authorized by the Host Fire Company Chief, upon authorization through the Chief of Fire Safety's Office. Motion passed unanimously.

Regular Business

ANNOUNCEMENTS

Auditors Reorganization Meeting – Tuesday, January 5, 2016 at 6:00 P.M.

Parks & Recreation Committee Reorganization Meeting – Thursday, January 7, 2016 at 7:00 P.M.

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Planning Commission Reorganization Meeting – Thursday, January 28, 2016 at 7:00 P.M.
Christmas Tree Drop-Off – Limerick Community Park until January 31, 2016

Remember to check our website for up-coming Parks & Recreation events

PUBLIC COMMENTS ON AGENDA ITEMS: None.

BILLS LIST: #1, 12/11/15 through 12/31/15, \$182,495.60

Bills List: Upon motion made by Mr. St. Pedro and seconded by Mr. Sperring, Bills List #1 for the period of 12/11/15 through 12/31/15 in the amount of \$182,495.60 was unanimously approved.

ZONING HEARING BOARD ADVISORIES

ZHB #15-17, J&K Excavating, Inc., - 319 W. Ridge Pike:

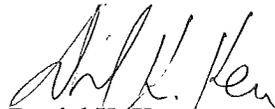
Motion was made by Ms. Shuler and seconded by Mr. St. Pedro, to oppose. Motion passed 3-0-1, with Mr. Sperring abstaining.

Public Comments: None

Supervisor Comments: The Board unanimously wished everyone a Happy New Year. Mr. Neafcy asked for updates on the Traffic Studies for Linfield Trappe and Royersford Road and for the Linfield Trappe and Township Line Road intersections. Mr. Kerr stated this is on an upcoming Staff Meeting Agenda to prepare for a discussion at an upcoming Board Meeting. Ms. Shuler asked for an update from PennDOT on the Traffic Signal at S. Limerick & Ridge Pike. Mr. Kerr stated that no word has come back yet and Staff will follow up on it. – Traffic Light

Adjournment: There being no further business, **motion was made** by Ms. Shuler and seconded by Mr. Sperring to adjourn the meeting at 7:18 P.M.

Respectfully submitted,


 Daniel K. Kerr
 Township Manager