



LIMERICK TOWNSHIP

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**BOARD OF SUPERVISORS
PUBLIC MEETING
02 AUGUST 2016, 7:00 P.M. – LIMERICK TOWNSHIP MUNICIPAL BUILDING**

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPENING COMMENTS / ANNOUNCEMENTS

- **THIS MEETING IS BEING RECORDED.**
- Executive Session Immediately Before/After the Meeting re: _____
- Limerick Community Day – Saturday, August 20, 2016 from 11:00 A.M. to 3:00 P.M. at Limerick Community Park
- American Red Cross Blood Drive – Thursday, September 1, 2016 from 2:00 P.M. to 7:00 P.M. in the Township Building
- Linfield Fire Co. 12th Annual Golf Outing – Monday, September 12, 2016 at Linfield National Golf Course, 12:30 P.M. Registration, Shotgun Start at 1:30 P.M.
- Remember to check our website for up-coming Parks & Recreation events
- Recognition – Edward Salkowski
 - *Township Retirement*

CONSIDERATION OF MINUTES: 07/19/16

PUBLIC COMMENTS ON AGENDA ITEMS

BILLS LIST: #15, 07/16/16 through 07/29/16, \$296,377.09

SUBDIVISION AND LAND DEVELOPMENT

Extensions:

- | | |
|---|----------------------|
| a. Sanatoga Interchange Assoc., L.P. (#12-04B): | Extended to 11/18/16 |
| b. Starkman Properties, LLC (#15-02): | Extended to 11/03/16 |

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Development Projects:

Name/File No.: Linfield Corporate Center Lot 2 – Daycare (#15-02)
 Location: Keystone Drive/Linfield Trappe Road
 Review Phase: Final Resolution

Name/File No.: Sanatoga Springs (#12-04B)
 Location: 14 W. Lightcap Road
 Review Phase: Final Plan (Lot 2 Phase 2 and 3)

Name/File No.: Grass Sports (#12-02A)
 Location: 190 Airport Road
 Review Phase: Amended Preliminary Plan
 Amended Final Plan (Phase 1)

NEW BUSINESS

Resolution – Adoption of Municipal Records Manual

Approval – PIRMA Agreement

Appointment – Edward Salkowski – Part-Time Consultant

Approval (Retroactive) – Limerick Township Fire Police to assist on the Saturday, July 31, 2016 for fireworks display for Camp Kweebec

Discussion – Township Sewer System

Appointment – Special Counsel

PUBLIC COMMENTS

SUPERVISOR COMMENTS

ADJOURNMENT

NEXT AVAILABLE NOS:	ORDINANCE 370	RESOLUTION 2016-25
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**EVERY EFFORT IS MADE TO FOLLOW THIS AGENDA;
 HOWEVER, IT IS SUBJECT TO CHANGE WITHOUT NOTICE**

LIMERICK TOWNSHIP - BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES

AUGUST 16, 2016
7:00 P.M.

A meeting of the Limerick Township Board of Supervisors was held on Tuesday, August 16, 2016, in the Public Meeting Room of the Limerick Township Municipal Building with Thomas J. Neafcy, Jr., Chairman, presiding. This meeting was advertised in The Mercury on January 6, 2016.

Members Present: Supervisors Thomas J. Neafcy, Jr., Kara Shuler, Kenneth W. Sperring, Jr., D. Elaine DeWan, and Joseph St. Pedro

Others Present: Joseph J. McGrory, Jr., Esq., Township Solicitor; Khaled R. Hassan, P.E., Township Engineer; Daniel K. Kerr, Township Manager; R. Brian Skelton, Chief of Police; and Greta Martin Washington, Director of Community Planning/Zoning Officer

Call To Order: Mr. Neafcy called the meeting to order at 7:12 P.M. Nicole Rodden-Bowen led the Pledge of Allegiance. Mr. Neafcy stated the Vice-Chair, Ms. Shuler, will be leading the meeting tonight.

Opening Comments/Announcements

THIS MEETING IS BEING RECORDED.

- Executive Session Immediately After the Meeting for Personnel and Real Estate
- Limerick Community Day – Saturday, August 20, 2016 from 11:00 A.M. to 3:00 P.M. at Limerick Community Park
- Coffee Break Talks for Seniors – FREE – Wednesday, August 31, 2016 from 9:00 A.M. to 10:00 A.M. in the Township Building – subject is Essentials of Estate Planning
- American Red Cross Blood Drive – Thursday, September 1, 2016 from 2:00 P.M. to 7:00 P.M. in the Township Building
- Linfield Fire Co. 12th Annual Golf Outing – Monday, September 12, 2016 at Linfield National Golf Course, 12:30 P.M. Registration, Shotgun Start at 1:30 P.M.
- On Your Own in Baltimore Inner Harbor – Bus Trip – Saturday, September 17, 2016 departs Limerick at 8:00 A.M. and returns to Limerick at 8:30 P.M.
- Montgomery County Household Hazardous Waste Collection Program – Saturday, September 17, 2016 from 9:00 A.M. to 3:00 P.M. (or until the truck is filled) at the Springfield 9th Grade Center, 400 South Lewis Road, Royersford
- Limerick Police Association's 13th Annual Fall Golf Classic – Friday, October 7, 2016 at Turtle Creek Golf Club, 10:30 A.M. Registration, Shotgun Start at 12 P.M. *REGISTRATION DEADLINE is Tuesday, September 23, 2016*
- Remember to check our website for up-coming Parks & Recreation events

Mr. Neafcy announced that through private donations, he contracted to have We Support Our Police yard signs made and are available to the public free of charge.

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CONSIDERATION OF MINUTES: 08/02/16

Consideration of Minutes: Upon motion made by Ms. DeWan and seconded by Mr. Sperring, the August 2, 2016 Board of Supervisors Meeting Minutes were unanimously approved.

Public Comments on Agenda Items: None.

BILLS LIST: #16, 07/30/16 through 08/12/16, \$685,550.35

Bills List: Upon motion made by Mr. Neafcy and seconded by Mr. Sperring, Bills List #16 for the period of 07/30/16 through 08/12/16 in the amount of \$685,550.35 was unanimously approved.

Monthly Reports: Upon motion made by Mr. Sperring and seconded by Ms. DeWan, the July, 2016 reports of the Treasurer, Code Services Department, Public Works Department, Police Department, Parks & Recreation Department, and Sewer Department Superintendent, were unanimously accepted. Ms. Shuler questioned why the Emergency Services Department reports are frequently late; Mr. Kerr responded that he will talk to Mr. Gregory Breyer, Fire Marshal, about this.

PUBLIC HEARING

Community Development Block Grant Program: Mr. McGrory suspended the Public Meeting and opened the Public Hearing for the Community Development Block Grant Program and presented one (1) exhibit for the record, the Proof of Publication, showing this Hearing was properly advertised. Mr. McGrory proceeded with the Public Hearing by introducing and swearing in Nicole Rodden-Bowen, a consultant of Capital Access, the Community Development Block Grant Administrator for Limerick Township. Ms. Rodden-Bowen explained that this is the first of two Annual Public Hearings required for submission of the grant application to the Pennsylvania Department of Community & Economic Development for the Housing Rehabilitation Program. She noted that the purpose of this Public Hearing is to obtain citizen views and comments on the Township's 2016 Community Development Block Grant Application. Ms. Rodden-Bowen advised that the Township has received an allocation for funding from the State for fiscal year 2016 in the amount of \$198,692 for which we need to submit an application.

In the past, the Township has used 100% of its available funding to provide housing repairs and upgrades for low to moderate income families who own and occupy their homes. Because of the continuing need for this service, staff and consultants recommend that the Township use the funding from the 2016 application to continue the Housing Rehabilitation Program. The Township is currently working to close-out the 2014 grant; with those funds six properties were

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rehabilitated, two sewer connections were completed, and one well was drilled for residents of Limerick Township. There are currently approximately twenty households on the waiting list which is run on a "first come-first serve basis".

Ms. Rodden-Bowen also stated she is working on the Township's Section 504 Plan to insure the Township facilities are accessible to those who have disabilities.

Per State rules, a second Public Hearing will be held at the September 6th Board of Supervisors Meeting for authorization to submit the Grant Application to the State DCED, which is due September 23, 2016.

At the conclusion of the Hearing, Ms. Rodden-Bowen asked for questions or comments from the Board. Ms. DeWan asked about the use of these funds for emergency work needed by residents who qualify under the program. Ms. Rodden-Bowen stated that those residents should contact Nancy Nugent, the Intake Coordinator for the CDBG Program for more information on how to apply for emergency funds. Mr. McGrory opened the floor for public comment. One question was entertained regarding income requirements for which Ms. Rodden-Bowen responded. Hearing no other comments, he adjourned the Public Hearing and moved back into the Public Meeting.

Subdivision and Land Development

Extensions: Upon motion made by Ms. DeWan and seconded by Mr. Neafcy, the following extensions to the 90-day review period were unanimously accepted:

a. Grass Sports Property (#12-02A): Extended to 10/14/2016

Development Projects:

Name/File No.: Sanatoga Springs (#12-04B)
 Location: 14 W. Lightcap Road
 Review Phase: Final Resolution (Lot 2, Phase 2 and 3)

Motion was made by Mr. St. Pedro and seconded by Ms. DeWan, to approve the Final Resolution #12-04B for Sanatoga Springs Lot 2, Phase 2 and 3. Motion passed unanimously.

Old Business

Resolution – ARLE Grant Funding Agreement: Mr. Kerr reported that a few weeks ago that the Township was awarded \$15,594.40 of State funds under the ARLE (Automated Red Light Enforcement) Funding program in which funds need to be used specifically for traffic signals. We submitted this grant application for the Spring-Ford Traffic Signal Retiming Project which

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we are working in conjunction with Royersford Borough. The project is aimed to retime the traffic lights around Spring-Ford High School to add some efficiency to the drop-off and departure times that are currently causing some congestion. The total project cost is \$19,493 and the Township is responsible for a 20% match in the amount of \$3,898.60. The School District is fully supporting this project and we are in conversations with them about funding the 20% matching funds. What is before the Board this evening, is the formal agreement to start this project as the grant is in Limerick Township's name. Ms. Shuler clarified that even though the other neighboring municipalities are all benefiting from the project, since Limerick Township is the one who applied for the grant funds, it's Limerick who will ultimately be responsible for the approximately \$4,000 of matching funds. Mr. Kerr stated that all the neighboring municipalities and the School District offered letters of support for the project and the School District had been asking for this Traffic Signal Retiming Project to be done; also, Dr. Goodin indicated that Limerick would have their full support.

Motion was made by Mr. Neafcy and seconded by Ms. DeWan, to approve Resolution No. 2016-27 Granting Authorization and Directive to Sign the Automated Red Light Enforcement (ARLE) Funding Agreement. Motion passed unanimously.

New Business

Approval – West Cherry Lane Realignment/Limerick Center Road Change Order: Mr. Hassan clarified that this Change Order is actually a credit of about \$22,000, not an additional amount that the Township has to pay. After the design was complete and work began at the site, some items that were on the bid were able to be eliminated from the original design plan. Mr. Kerr clarified that the project is running under budget.

Motion was made by Mr. St. Pedro and seconded by Mr. Sperring, to approve Change Order #1. Motion passed unanimously.

Approval – Special Labor Counsel Campbell, Durrant, Beatty, Palombo & Miller, P.C.: Mr. Kerr stated that the Township has received notice that John McLaughlin and Pat Harvey, who handle our labor legal issues, are leaving Ballard Spahr and will be joining Campbell, Durrant, Beatty, Palombo & Miller, P.C. That firm is the preeminent labor attorney in the State and they are opening an Eastern Branch. The Administration recommends that we maintain our relationship with both John and Pat and ask the Board to approve their new law firm as the Township's Special Counsel for Labor Matters.

Motion was made by Mr. St. Pedro and seconded by Ms. DeWan, to appoint John P. McLaughlin as Special Counsel for Labor Matters in accordance with letter dated July 29, 2016. Motion passed unanimously.

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Approval – Transfer of Labor and Employment Files from Ballard Spahr, LLP to Campbell, Durrant, Beatty, Palombo & Miller, P.C.: Ms. Shuler continued that with the approval of Campbell, Durrant, Beatty, Palombo & Miller, P.C., as the Township's Special Counsel for Labor matters, the authorization to transfer all Township legal files must now offered as well.

Motion was made by Mr. St. Pedro and seconded by Ms. DeWan, to approve the Transfer of Township Labor and Employment Files from Ballard Spahr, LLP to Campbell, Durrant, Beatty, Palombo & Miller, P.C. Motion passed unanimously.

Approval – Fire Company Agreements: Mr. Kerr explained for the Public that over the past several years, the Township has been working with both Fire Companies and through Budget discussions to put together a long-range plan spanning over the next fifteen years to offer assistance and support for their Capital Projects, which include their buildings and large scale apparatus. Prior to the commencement of providing any financial support, the Board asked for an Asset Agreement to be in place which guarantees that the Township receives all assets in the event that either Fire Company would ever cease to provide fire protection services to the Township. Both Limerick Fire Company and Linfield Fire Company have signed the Asset Agreement as prepared by Mr. McGrory's office and are in position for Board approval.

Motion was made by Mr. Neafcy and seconded by Ms. DeWan, to approve the Fire Company Asset Agreement for Limerick Fire Company and Linfield Fire Company. Motion passed unanimously.

Zoning Hearing Board Advisories:

ZHB #16-09, Americo P. Moscariello, - 316 W. Ridge Pike and 322 W. Ridge Pike: It was the consensus of the Board to remain neutral and let the Zoning Hearing Board handle the Application.

Public Comments: None.

Supervisor Comments:

Mr. Neafcy reminded everyone to take a We Support the Police yard sign with them.

Mr. Kerr added in response to a question posed by the Board at the last meeting regarding road work on Swamp Pike; he stated PennDOT announced they will begin milling and paving overnight on Swamp Pike on Monday, August 29th and it is scheduled to last for one week.

The Board adjourned into Executive Session regarding Personnel and Real Estate. No action will be taken, and the Board will not reconvene.

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Adjournment: There being no further business, **motion was made** by Mr. St. Pedro and seconded by Ms. DeWan to adjourn the meeting at 7:28 P.M.

Respectfully submitted,



Daniel K. Kerr
Township Manager