LIMERICK TOWNSHIP - BOARD OF SUPERVISORS **JANUARY 3, 2017**
RE-ORGANIZATION MEETING MINUTES **7:00 P.M.**

A meeting of the Limerick Township Board of Supervisors was held on Tuesday, January 3, 2017, in the Public Meeting Room of the Limerick Township Municipal Building with Kara Shuler, Chairman, presiding. This meeting was advertised in The Mercury on December 29, 2016.

Members Present: Supervisors Kara Shuler, Joseph St. Pedro, D. Elaine DeWan, and Thomas J. Neafcy, Jr.

Members Absent: Kenneth Sperring, Jr.

Others Present: John J. Iannozzi, Esq., Township Solicitor, Daniel K. Kerr, Township Manager; Beth F. DiPrete, Asst. Twp. Mgr./Treasurer; Brian Skelton, Chief of Police; and Gregory Breyer, Fire Marshal

Call To Order: Mr. Neafcy called the meeting to order at 7:05 P.M. The Breyer Family led the Pledge of Allegiance.

Opening Comments/Announcements

THIS MEETING IS BEING RECORDED.

Appointment of Officers

Board - Temporary Chairman
Motion was made by Ms. Shuler and seconded by Mr. Neafcy, to appoint John J. Iannozzi, Township Solicitor, as the Temporary Chairman of the Board for the purpose of accepting nominations for the position of Chairman of the Board. Motion passed unanimously.

Board – Chairman
Mr. Iannozzi opened the floor for nominations for the position of Chairman of the Board of Supervisors. Mr. St. Pedro nominated Kara Shuler for the position of Chairman of the Board. **Motion was made** by Mr. St. Pedro and seconded by Ms. DeWan, to close nominations. Motion passed unanimously. With one person being nominated, Ms. Shuler was unanimously appointed for the position of Chairman of the Board of Supervisors.

Board - Vice Chair
Ms. Shuler opened the floor for nominations for the position of Vice Chairman of the Board of Supervisors. Ms. DeWan nominated Joseph St. Pedro for the position of Vice Chairman of the Board. **Motion was made** by Ms. DeWan and seconded by Mr. Neafcy, to close nominations. Motion passed unanimously. With one person being nominated, Mr. St. Pedro was unanimously appointed for the position of Vice Chairman of the Board of Supervisors.

Township Secretary
Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to appoint Daniel K. Kerr as the Township Secretary. Motion passed unanimously.

Township Assistant Secretary
Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to appoint Marcy Mancini as Assistant Secretary. Motion passed unanimously.

Township Treasurer and Setting of Bond
Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to appoint Beth F. DiPrete as Township Treasurer and setting Bond at $10 million. Motion passed unanimously.

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Appointment of Employees

Ms. Shuler asked Mr. Gregory Breyer, Fire Marshal to come forward. Mr. Breyer thanked the Board for the opportunity to speak before making the appointment of Michael Latshaw to the position of Assistant Fire Marshal. Mr. Latshaw has been the Township's Fire Inspector for the past year and is being promoted to Assistant Fire Marshal. With the Board and Township's objective to support and sustain our Volunteer Fire Service, this promotion will assist to continue those efforts. Mr. Breyer commented on Mike's passion, which is an unteachable trait. Mike has spent countless hours on zoning requirements and he has gone through training and is now certified as a National Fire Investigator. Mike's efforts with the Fire and Life Safety Inspection program have reduced the burden of our fire companies with fewer nuisance calls, which was a direct benefit of the inspection program. Mike was presented with his badge and congratulated by the Board and audience.

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to appoint the following Limerick Township employees to the positions as published for 2017:

Roadmaster - *William R. Bradford*
Open Records Officer – *Daniel K. Kerr*
Zoning Officer – *Greta Martin Washington*
Assistant Zoning Officer – *Joe Antonelli*
Building Code Official – *Robert F. Loeper, Jr.*
Code Enforcement Officers – *Robert F. Loeper, Jr., Joe Antonelli*
Fire Code Official - *Gregory R. Breyer*
Assistant Fire Code Official - *Robert F. Loeper, Jr.*
Director of Emergency Services - *Gregory R. Breyer*
Emergency Management Coordinator - *Gregory R. Breyer*
Deputy Emergency Management Coordinator - *Stephen DeAngelis*
Fire Marshal - *Gregory R. Breyer*
Assistant Fire Marshal – *Michael Latshaw*

Motion passed unanimously.

Appointment of Professional Consultants

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to appoint the following Professional Consultants as published for 2017:

Joseph J. McGrory, Jr. *– Township Solicitor in accordance with letter dated 9/07/16*
John P. McLaughlin *– Special Counsel for Labor Matters in accordance with letter dated 12/22/16*
Pennoni Associates, Inc. *– Township Civil and Sewer Engineer in accordance with letter dated 11/18/16*
Traffic Planning and Design, Inc. *– Township Traffic Engineer in accordance with letter dated 9/22/16*
CarriganGEO *– Township GIS Program Administrator in accordance with letter dated 11/18/16*
Simone Collins Landscape Architecture *– Township Planner in accordance with the Limerick Township 2017 Compensation Schedule dated 10/27/16*
Univest Municipal Pension Services *- Pension Investment Advisor for both the Uniform and Non-Uniform Pension Plans*
ICMA-RC *- Pension Investment Advisor for the Non-Uniform Defined Contribution Plan*
Duda Actuarial Consulting *- Pension Actuarial Consultant for both the Uniform and Non-Uniform Pension Plans*
Charles D. Garner, Jr. *– Zoning Hearing Board Solicitor in accordance with letter dated 12/27/16*

Motion passed unanimously.

Resolution – Appointment of Auditing Firm

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to approve Resolution No. 2017-01 appointing Maillie LLP as Township Auditing Firm as part of a three year contract term in accordance with the engagement letter dated 01/05/15. Motion passed unanimously.

Resolution - Appointment of LST Tax Collector and Tax Hearing Officer

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to approve Resolution No. 2017-02 appointing H.A. Berkheimer Associates as Tax Collector for all Local Services Taxes (LST) and as Limerick Township Tax Hearing Officer for 2017. Motion passed unanimously.

Appointments to Boards, Commissions and Committees

Motion was made by Ms. DeWan and seconded by Mr. St. Pedro, to approve appointments to the following Boards, Commissions and Committees as published:

Motion passed unanimously.

Boards, Commissions and Committees

Board	Appointment	Term
Planning Commission		
Member	Michael J. McCloskey, III	4 yrs. ending 12/31/20
Act 209 Committee		
Member - Planning Commission	Samuel F. Barilla, Jr.	1 year ending 12/31/17
Member - Planning Commission	Keith G. Daywalt	1 year ending 12/31/17
Member - Planning Commission	Michael J. McCloskey, III	1 year ending 12/31/17
Member - Planning Commission	Kenneth McLaughlin	1 year ending 12/31/17
Member - Planning Commission	Marta S. Pecharo	1 year ending 12/31/17
Member - Planning Commission	Ryan P. Wall	1 year ending 12/31/17
Member - Development Rep.	Jim Bladel	1 year ending 12/31/17
Member - Development Rep.	Anthony C. Giamo	1 year ending 12/31/17
Member - Development Rep.	James G. Reading	1 year ending 12/31/17
Member - Development Rep.	John (Jack) B. Seber	1 year ending 12/31/17
Member - Development Rep.	Neil B. Sukonik	1 year ending 12/31/17
Agricultural Security Committee		
Member	Mary DeAlba	1 year ending 12/31/17
Member	Melissa Miles	1 year ending 12/31/17
Member	John (Jack) B. Seber	1 year ending 12/31/17
Member	Raymond D. Waltz	1 year ending 12/31/17
Member	John A. Weaver	1 year ending 12/31/17
Emergency Services Committee	*Based on previous conversations with the Board, the ESC is being eliminated.*	
Industrial Development Authority Committee		
Member	Joseph St. Pedro	5 year ending 12/31/21
National Flood Insurance Program		
Official in Charge	D. Elaine DeWan	1 year ending 12/31/17
Open Space Committee		
Member	Mary DeAlba	1 year ending 12/31/17
Member	William Miller	1 year ending 12/31/17
Member	Brian E. Reiter	1 year ending 12/31/17
Member	Brian S. Maguire	1 year ending 12/31/17
Parks and Recreation Committee	VACANCY (Student Rep)	
Pension Committee		

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Uniform Member Rep.	Det. Pat Roche	1 year ending 12/31/17
Non-Uniform Member Rep.	Len Bartosiewcz	1 year ending 12/31/17
Township Rep.	Joseph St. Pedro	1 year ending 12/31/17
Township Rep.	Beth F. DiPrete	1 year ending 12/31/17
Administrator	Daniel K. Kerr	1 year ending 12/31/17
Property Maintenance Board of Appeals		
Member	Kevin S. Rafuse	5 yrs. ending 12/31/21
Member	Stuart DeAlba	5 yrs. ending 12/31/21
Streetscape and Buffering Committee/ Project Study Committee		
Member	Samuel F. Barilla, Jr.	1 year ending 12/31/17
Member	John (Jack) Seber	1 year ending 12/31/17
Member	Marta S. Pecharo	1 year ending 12/31/17
Member	Michael J. McCloskey,III	1 year ending 12/31/17
Member	Patricia L. Kaufman	1 year ending 12/31/17
Member	Brian S. Maguire	1 year ending 12/31/17
Member	VACANCY	1 year ending 12/31/17
UCC Board of Appeals		
Member	Kevin S. Rafuse	5 yrs. ending 12/31/21
Vacancy Board		
Chair	Thomas M. McGrory	1 year ending 12/31/17
Board Liaisons		
Planning Commission	Kara Shuler	1 year ending 12/31/17
Parks & Recreation Committee	Thomas J. Neafcy, Jr.	1 year ending 12/31/17
Emergency Services Committee	D. Elaine DeWan	1 year ending 12/31/17
Open Space Committee	Thomas J. Neafcy, Jr.	1 year ending 12/31/17
Streetscape & Buffering Committee	Thomas J. Neafcy, Jr.	1 year ending 12/31/17
Agricultural Security Committee	Kenneth W. Sperring, Jr.	1 year ending 12/31/17

Resolution – Zoning Hearing Board

Motion was made by Mr. St. Pedro and seconded by Ms. DeWan, to approve Resolution No. 2017-03 appointing the following Members of the Limerick Township Zoning Hearing Board:

Samuel J. Augustine *– 5 year term ending December 31, 2017*
Albert Y. Herr *– 5 year term ending December 31, 2018*
Michael D. Durante *– 5 year term ending December 31, 2019*
Mark J. John *– 5 year term ending December 31, 2020*
John W. Lightcap, III *– 5 year term ending December 31, 2020* ***(Alternate)***
Thomas J. Lane- *5 year term ending December 31, 2021*

Motion passed unanimously.

Community Block Grant Program

Community Development Officer
Motion was made by Ms. DeWan and seconded by Mr. St. Pedro, to re-appoint Daniel K. Kerr as the Limerick Township Community Development Certified Officer for 2017. Motion passed unanimously.

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Resolution – Designation of Compliance Officer for the Section 504 Program of the CDBG Program

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to approve Resolution No. 2017-04 Designating Marcy Mancini as a Responsible Employee in accordance with Section 504 of the Rehabilitation Act of 1973. Motion passed unanimously.

Fair Housing Discrimination Complaint Officer
Motion was made by Mr. St. Pedro and seconded by Ms. DeWan, to re-appoint Beth F. DiPrete as the Discrimination Complaint Officer for any housing-related bias or discrimination complaints. Motion passed unanimously.

Resolution – Adopting a Fair Housing Policy

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to approve Resolution No. 2017-05 Adopting a Fair Housing Policy. Motion passed unanimously.

Resolution - Depositories of Township Funds

Motion was made by Mr. Neafcy and seconded by Mr. St. Pedro, to approve Resolution No. 2017-06 appointing Ambler Savings Bank, BB&T Bank, KeyBank, National Penn Investors Trust Company, Phoenixville Federal Bank & Trust, Univest Bank & Trust Co., The Victory Bank, Wells Fargo Bank, and WSFS as depositories of all Township Funds for 2017. Motion passed unanimously.

Resolution - 2017 Fee Schedule

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to approve Resolution No. 2017-07 Setting the 2017 Fee Schedule for Limerick Township. Motion passed 3-1-0, with Ms. Shuler opposing.

Approvals - Administration

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to approve the following Administrative items as published:

2017 Township Meeting Dates – Board of Supervisors, Planning Commission, and Parks & Recreation Committee
2017 Township Calendar
2017 Township Holiday Schedule
2017 Yard and Leaf Waste Drop Off Dates
2017 PSATS Convention/Certified Voting Delegate – Mr. Thomas J. Neafcy, Jr.
2017 Mileage Rate Reimbursement for Township Employees – 53.5 ¢ per mile (Established by the Internal Revenue Service) – effective 01/01/17

Motion passed unanimously.

2017 Schedule of Events for Linfield and Limerick Fire Companies

Motion was made by Ms. DeWan and seconded by Mr. St. Pedro, to approve the Schedule of Events for Limerick and Linfield Fire Companies. Motion passed unanimously.

REGULAR BUSINESS

ANNOUNCEMENTS

Executive Session prior to the meeting re: Real Estate
Executive Session after the meeting re: Litigation
Auditors Reorganization Meeting – Wednesday, January 4, 2017 at 6:00 PM
Parks & Recreation Committee Reorganization Meeting – Tuesday, Jan. 10, 2017 at 7:00 PM
Planning Commission Reorganization Meeting – Thursday, January 26, 2017 at 7:00 PM
Christmas Tree Drop-0ff – Limerick Community Park until January 31, 2017

Swamp Creek Greenway / Sunrise Trail Public Meeting #1:

- Thursday, January 12; 6-8 pm - Lower Frederick Township Building

Remember to check our website for up-coming Parks & Recreation events including information on the upcoming 2017 Shamrock Summer Camps

CONSIDERATION OF MINUTES: 12/20/2016

Minutes: Upon motion made by Ms. DeWan and seconded by Mr. Neafcy to approve the Minutes of the December 20, 2016 Board of Supervisors Meetings.

PUBLIC COMMENTS ON AGENDA ITEMS

BILLS LIST: #1, 12/17/16 through 12/30/16, $316,312.29

Bills List: Upon motion made by Ms. DeWan and seconded by Mr. Neafcy to approve Bills List #1, 12/17/16 through 12/30/16, in the amount of $316,312.29 was unanimously approved.

PUBLIC HEARING

Ordinance - Changing CMERT to Montgomery County SWAT-Western Region: Mr. Iannozzi suspended the Public Meeting and opened the Public Hearing for consideration of a straight forward housekeeping type ordinance which changes CMERT to the Montgomery County SWAT – Western Region. Mr. Iannozzi stated that their office reviewed both the Intergovernmental Agreement and the Ordinance itself. At the conclusion of the Hearing Mr. Iannozzi asked for questions or comments from the Board. Hearing none, he opened the floor for public comment. Hearing none, he adjourned the Public Hearing and moved back into the Public Meeting. With the Ordinance properly advertised and the Hearing properly conducted, the Ordinance was in position for Board consideration.

Motion was made by Mr. St. Pedro and seconded by Mr. Neafcy, to approve Ordinance No. 375 Dissolving the Chesmont Emergency Response Team (CMERT) and Authorizing Limerick Township to Enter into an Intergovernmental Cooperation Agreement. Motion passed unanimously.

Motion was made by Mr. Neafcy and seconded by Ms. DeWan, to approve the Intergovernmental Cooperation Agreement to Establish the Montgomery County S.W.A.T. – Western Region which shall supersede the Specialized Police Services provided by CMERT. Motion passed unanimously.

Subdivision and Land Development

Extensions: **Upon motion made** by Ms. DeWan and seconded by Mr. Neafcy, the following extension to the 90-day review period were unanimously accepted:

a. Ely Property Subdivision (#05-21): Extended to 2/01/2018

Confirmed Appointments

Craig Robert Lewis, Esq. - 430 Linfield Trappe Road: Mr. Lewis was before the Board, on behalf of Girish Sheth, the owner of the property to review a proposal for a restaurant pad site to be located in front of the existing Hampton Inn at Lewis and Linfield Trappe Roads. Mr. Lewis reviewed the need to increase the existing approved pad footprint to approximately 6,500 sq. ft. to accommodate a national restaurant chain request. To do so, an amendment to the current site plan to accommodate additional parking is required, as well. The majority of the new parking will need to be located to the rear of the hotel but will cause a zoning setback issue because they will be closer than 10 feet to the adjoining property. They will need another zoning variance related to floor ratio coverage but appears to be a minor request. Mr. Lewis noted they will be making application to the ZHB prior to a formal Land Development application, if the Board does not have an objection to the concept plan. It was the consensus of the Board that they were okay with the concept.

Approval – 1 Saylor Road (#15-01), Planning Module (Resolution): Pennoni has reviewed the Planning Module Application for Greg Beese Subdivision development project and recommends approval. There were no questions of the Board or audience.

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to adopt Resolution No. 2017-08 approving the 1 Saylor Road (#15-01) Planning Module. Motion passed unanimously.

Zoning Hearing Board Advisories

ZHB #16-11, APD Engineering & Architecture, (Aldi Grocery Store) - 33 W. Ridge Pike:

Motion was made by Ms. DeWan and seconded by Mr. Neafcy. It was the consensus of the Board to remain neutral and let the Zoning Hearing Board handle the Application.

Public Comments: None.

Supervisor Comments: None.

The Board adjourned into Executive Session regarding Litigation. No action will be taken, and the Board will not reconvene.

Adjournment: There being no further business, **motion was made** by Mr. St. Pedro and seconded by Mr. Neafcy to adjourn the meeting at 7:42 P.M.

Respectfully submitted,

Daniel K. Kerr
Township Manager