

**LIMERICK TOWNSHIP - BOARD OF SUPERVISORS  
RE-ORGANIZATION MEETING MINUTES**

**JANUARY 6, 2020  
7:00 P.M.**

A meeting of the Limerick Township Board of Supervisors was held on Monday, January 6, 2020, in the Public Meeting Room of the Limerick Township Municipal Building, located at 646 W. Ridge Pike, with Kenneth W. Sperring, Jr., Chairman, presiding. This meeting was advertised in The Mercury on December 23, 2019.

**Members Present:** Supervisors Kenneth W. Sperring, Jr., Thomas J. Neafcy, Jr., and Patrick M. Morroney

**Members Absent:** Kara Shuler

**Others Present:** John J. Iannozzi, Esq., Township Solicitor; Khaled R. Hassan, P.E., Township Engineer; Daniel K. Kerr, Township Manager; Beth F. DiPrete, Asst. Twp. Mgr./Treasurer; R. Brian Skelton, Chief of Police

**Call to Order:** Mr. Sperring called the meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

**Opening Comments**

**THIS MEETING IS BEING RECORDED.**

**Oath of Office of Incumbent Supervisor: Kenneth W. Sperring, Jr.:** Justice Richard H. Welsh led Mr. Sperring in his Oath of Office for Supervisor of Limerick Township.

**Oath of Office and Introduction of New Supervisor: Michael J. McCloskey, III:** Justice Richard H. Welsh led Mr. McCloskey in his Oath of Office for Supervisor of Limerick Township.

Mr. Sperring thanked Justice Welsh for coming to lead the Oaths of Office and invited newly sworn Supervisor McCloskey to take a seat at the dais with his fellow Supervisors.

**Appointment of Officers**

**Board – Temporary Chairman:** **Motion was made** by Mr. Sperring and seconded by Mr. Neafcy, to appoint John J. Iannozzi, Esq., Township Solicitor, as the Temporary Chairman of the Board for the purpose of accepting nominations for the position of Chairman of the Board. Motion passed unanimously.

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Board – Chairman: Mr. Iannozzi opened the floor for nominations for the position of Chairman of the Board of Supervisors. Mr. Sperring nominated Thomas J. Neafcy, Jr. for the position of Chairman of the Board. Mr. Morroney nominated himself for the position of Chairman of the Board. **Motion was made** by Mr. Neafcy to close nominations. Motion passed unanimously.

Motion passed 3-1, with Mr. Morroney opposing, to appoint Thomas J. Neafcy Jr. for the position of Chairman of the Board of Supervisors.

Motion failed 1-3, with Mr. Neafcy, Mr. Sperring, and Mr. McCloskey opposing, to appoint Patrick M. Morroney for the position of Chairman of the Board of Supervisors.

Board – Vice Chairman: Mr. Neafcy opened the floor for nominations for the position of Vice Chairman of the Board of Supervisors. Mr. Sperring nominated Kara Shuler for the position of Vice Chairman of the Board. Mr. Morroney nominated himself for the position of Vice Chairman of the Board. Motion passed 3-1, with Mr. Morroney opposing, to appoint Kara Shuler for the position of Vice Chairman of the Board of Supervisors.

Motion failed 1-3, with Mr. Neafcy, Mr. Sperring, and Mr. McCloskey opposing, in favor to appoint Patrick M. Morroney for the position of Vice Chairman of the Board of Supervisors.

Resolution – MOA Township Manager Contract: **Motion was made** by Mr. Morroney, and seconded by Mr. McCloskey, to approve Resolution 2020-08, ratifying the amendment to the Memorandum of Agreement to employ Daniel K. Kerr as Township Manager. Motion passed unanimously.

Township Secretary: **Motion was made** by Mr. Morroney, and seconded by Mr. McCloskey, to appoint Daniel K. Kerr as the Township Secretary. Motion passed unanimously.

Township Assistant Secretary: **Motion was made** by Mr. Morroney, and seconded by Mr. Sperring, to appoint Timothy A. Haas as Assistant Secretary. Motion passed unanimously.

Township Treasurer and Setting of Bond: **Motion was made** by Mr. Morroney, and seconded by Mr. Sperring, to appoint Beth F. DiPrete as Township Treasurer and setting Bond at \$10 million. Motion passed unanimously.

### **Appointment of Employees**

**Motion was made** by Mr. Sperring, and seconded by Mr. Morroney, to appoint the following Limerick Township employees to the positions for 2020, as published. Motion passed unanimously:

<p><b><u>Roadmaster</u></b> - William R. Bradford  <b><u>Open Records Officer</u></b> – Daniel K. Kerr  <b><u>Zoning Officer</u></b> – Greta Martin Washington  <b><u>Assistant Zoning Officer</u></b> – Joe Antonelli</p>
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**Building Code Official** – Robert F. Loeper, Jr.  
**Code Enforcement Officers** – Robert F. Loeper, Jr., Joe Antonelli, Mike Latshaw, Shaun Semmeles, Rickey Shuler, Dennis Hiller, Shawn Naftzinger  
**Fire Code Officials** – Robert F. Loeper, Jr., Mike Latshaw, Shaun Semmeles  
**Emergency Management Coordinator** – Shaun Semmeles  
**Deputy Emergency Management Coordinator** – Rickey Shuler  
**Fire Marshal** – Mike Latshaw  
**Assistant Fire Marshal** – Shaun Semmeles  
**Sewage Enforcement Officer** – Montgomery County office of Public Health

**Appointment of Professional Consultants**

**Motion was made** by Mr. Sperring, and seconded by Mr. Morroney, to appoint the following Professional Consultants for 2020, as published. Motion passed unanimously:

**Joseph J. McGrory, Jr.** – Township Solicitor in accordance with letter dated 10/08/19  
**John P. McLaughlin** – Special Counsel for Labor Matters in accordance with letter dated 12/04/19  
**Pennoni Associates, Inc.** – Township Civil Engineer in accordance with letter dated 12/12/19  
**Traffic Planning and Design, Inc.** – Township Traffic Engineer in accordance with letter dated 12/03/19  
**CarriganGEO** – Township GIS Consultant in accordance with letter dated 12/10/19  
**Simone Collins Landscape Architecture** – Township Planner in accordance with the Limerick Township 2018 Compensation Schedule dated 12/30/19.  
**Girard Pension Services, LLC Municipal Pension Services** - Pension Investment Advisor for both the Uniform and Non-Uniform Pension Plans  
**ICMA-RC** - Pension Investment Advisor for the Non-Uniform Defined Contribution Plan  
**Duda Actuarial Consulting** - Pension Actuarial Consultant for both the Uniform and Non-Uniform Pension Plans

**Resolution – Appointment of Auditing Firm:** **Motion was made** by Mr. Sperring, and seconded by Mr. Morroney, to approve Resolution 2020-01, appointing Maillie LLP as Township Auditing Firm on a three-year contract term in accordance with the engagement letter dated 9/10/2019. Motion passed unanimously.

**Resolution - Appointment of LST Tax Collector and Tax Hearing Officer:** **Motion was made** by Mr. Sperring, and seconded by Mr. Morroney, to approve Resolution 2020-02, appointing H.A. Berkheimer Associates as Tax Collector for all Local Services Taxes (LST) and as Limerick Township Tax Hearing Officer for 2020. Motion passed unanimously.

**Appointments to Boards, Commissions and Committees**

Mr. Morroney inquired of the how the Board is going to approach the current vacancies.

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Mr. Sperring indicated that the Board was not going to discuss filling the current vacancies at this time because of the absence of Ms. Shuler.

**Motion was made** by Mr. Sperring, and seconded by Mr. McCloskey, to approve appointments to the following Boards, Commissions and Committees, as published. Motion passed unanimously:

### Boards, Commissions and Committees

<u>Board</u>	<u>Appointment</u>	<u>Term</u>
<b>Planning Commission</b>		
Member	Kenneth McLaughlin	4 yrs. ending 12/31/23
<b>Agricultural Security Committee</b>		
Member	John (Jack) B. Seber	1 year ending 12/31/20
Member	Mary DeAlba	1 year ending 12/31/20
Member	Melissa Miles	1 year ending 12/31/20
Member	Raymond D. Waltz	1 year ending 12/31/20
Member	John A. Weaver	1 year ending 12/31/20
Member	VACANCY	1 year ending 12/31/20
<b>Industrial Development Authority</b>		
Member	Christopher Haring	5 yrs. ending 12/31/24
<b>Open Space Committee</b>		
Member	Mary DeAlba	1 year ending 12/31/20
Member	William Miller	1 year ending 12/31/20
Member	Brian E. Reiter	1 year ending 12/31/20
Member	Brian S. Maguire	1 year ending 12/31/20
<b>Pension Committee</b>		
Uniform Member Rep.	Sgt. Pat Roche	1 year ending 12/31/20
Non-Uniform Member Rep.	Len Bartosiewicz	1 year ending 12/31/20
Township Rep.	Kara Shuler	1 year ending 12/31/20
Township Rep.	Beth F. DiPrete	1 year ending 12/31/20
Administrator	Daniel K. Kerr	1 year ending 12/31/20
<b>Streetscape and Buffering Committee/ Project Study Committee</b>		
Member	Jennie Jonas	1 year ending 12/31/20
Member	Marta S. Pecho	1 year ending 12/31/20
Member	Michael J. McCloskey, III	1 year ending 12/31/20
Member	Patricia L. Kaufman	1 year ending 12/31/20

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Member	John (Jack) B. Seber	1 year ending 12/31/20
Member	Brian S. Maguire	1 year ending 12/31/20
Member	Christopher J. Haring	1 year ending 12/31/20
<b>Property Maintenance Board of Appeals</b>		
Member	Jason Carr	5 yrs. ending 12/31/24
<b>UCC Board of Appeals</b>		
Member	Jason Carr	5 yrs. ending 12/31/24
<b>Vacancy Board</b>		
Chair	Thomas M. McGrory	1 year ending 12/31/20
<b>Board Liaisons</b>		
Parks & Recreation Committee	Michael J. McCloskey, III	1 year ending 12/31/20
Streetscape & Buffering Committee	Thomas J. Neafcy, Jr.	1 year ending 12/31/20
Agricultural Security Committee	Kenneth W. Sperring, Jr.	1 year ending 12/31/20
<b><u>Board</u></b>	<b><u>Appointment</u></b>	<b><u>Term</u></b>
<b>Planning Commission</b>		
Member	Kenneth McLaughlin	4 yrs. ending 12/31/23
<b>Agricultural Security Committee</b>		
Member	John (Jack) B. Seber	1 year ending 12/31/20
Member	Mary DeAlba	1 year ending 12/31/20
Member	Melissa Miles	1 year ending 12/31/20
Member	Raymond D. Waltz	1 year ending 12/31/20
Member	John A. Weaver	1 year ending 12/31/20
Member	VACANCY	1 year ending 12/31/20
<b>Industrial Development Authority</b>		
Member	Christopher Haring	5 yrs. ending 12/31/24
<b>National Flood Insurance Program</b>		
Official in Charge	VACANCY	1 year ending 12/31/20

Resolution – Zoning Hearing Board: Mr. Morroney inquired of the how the Board is going to approach the current vacancy of the alternate position. Mr. Sperring indicated that the Board was not going to discuss filling the current vacancy at this time due to the absence of Ms. Shuler. The Board briefly discussed the best way to communicate with each other outside of Board meetings.

**Motion was made** by Mr. Sperring, and seconded by Mr. McCloskey, to approve Resolution 2020-03, appointing the following member of the Limerick Township Zoning Hearing Board. Motion passed unanimously:

**Michael D. Durante** – 5-year term ending December 31, 2024

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### **Community Block Grant Program**

Community Development Block Grant Certifying Officer: **Motion was made** by Mr. Morroney, and seconded by Mr. Sperring, to re-appoint Daniel K. Kerr as the Limerick Township Community Development Block Grant Certifying Officer for 2020. Motion passed unanimously.

Resolution – Designation of Compliance Officer for the Section 504 Program: **Motion was made** by Mr. Sperring, and seconded by Mr. McCloskey, to approve Resolution 2020-04, designating Marcy Mancini as a Responsible Employee in accordance with Section 504 of the Rehabilitation Act of 1973. Motion passed unanimously.

Fair Housing Discrimination Complaint Officer: **Motion was made** by Mr. McCloskey, and seconded by Mr. Sperring, to re-appoint Beth F. DiPrete as the Discrimination Complaint Officer for any Housing-Related Bias or Discrimination Complaints. Motion passed unanimously.

Resolution – Adopting a Fair Housing Policy: **Motion was made** by Mr. Sperring, and seconded by Mr. McCloskey, to approve Resolution 2020-05, adopting a Fair Housing Policy. Motion passed unanimously.

Resolution – Depositories of Township Funds: **Motion was made** by Mr. Sperring, and seconded by Mr. McCloskey, to approve Resolution 2020-06 appointing Ambler Savings Bank, BB&T Bank, KeyBank, Matrix Trust Company, Phoenixville Federal Bank & Trust, PLGIT (The Pennsylvania Local Government Investment Trust), US Bank, and The Victory Bank, as depositories of all Township Funds for 2020. Motion passed unanimously.

Resolution – 2019 Fee Schedule: **Motion was made** by Mr. Sperring, and seconded by Mr. McCloskey, to approve Resolution 2020-07, setting the 2020 Fee Schedule for Limerick Township. Motion passed unanimously.

### **Approvals – Administration**

**Motion was made** by Mr. Neafcy, and seconded by Mr. McCloskey, to approve the following Administrative items as published. Motion passed unanimously:

2020 Township Meeting Dates – Board of Supervisors, Planning Commission, Zoning Hearing Board, and Parks and Recreation Committee  
 2020 Township Calendar  
 2020 Township Holiday Schedule  
 2020 Yard and Leaf Waste Drop Off Dates  
 2020 PSATS Convention/Certified Voting Delegate – Patrick M. Morroney  
 2020 Mileage Rate Reimbursement for Township Employees – 57.5 ¢ per mile (Established by the Internal Revenue Service) – effective 01/01/20

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**2020 Schedule of Activities for Limerick Fire Department**

**Motion was made** by Mr. Sperring, and seconded by Mr. McCloskey, to approve the schedule of activities for the Limerick Fire Department. Motion passed unanimously.

**REGULAR BUSINESS**

**ANNOUNCEMENTS**

Mr. Neafcy offered the following announcements:

- Receive Important Township Updates & Alerts on your smart device:
  - Click “Notify Me” on the Township website for further instructions
  - Follow us on Twitter: @limericktwp
- Open Space Survey: Currently available on Township website
- Auditors Reorganization Meeting – Tuesday, January 7, 2020 at 6 PM
- Parks & Rec. Committee Reorganization Meeting – Tuesday, January 14, 2020 at 7 PM
- Zoning Hearing Board Reorganizational Meeting – Wednesday, January 22, 2020 at 6:30 PM
- Planning Commission Reorganization Meeting – Thursday, January 23, 2020 at 7 PM
- Open Space Plan Update Citizens Advisory Comm. Mtg. – Thursday, Jan. 9, at 7 PM
- Christmas Tree Drop-Off – Limerick Community Park until January 31, 2020
- Remember to check our website for up-coming Parks & Recreation events including information on:
  - Parent’s Night Out: Friday, January 17<sup>th</sup> from 5:30 PM to 9 PM; Township Building

**Consideration of Minutes:** Upon motion made by Mr. Sperring, and seconded by Mr. Morroney, to approve the minutes of the December 17, 2019 Board of Supervisors Meeting. Motion passed 3-0-1, with Mr. McCloskey abstaining.

**Public Comments on Agenda Items:** None.

**Bills List:** Motion was made by Mr. Morroney, and seconded by Mr. McCloskey, to approve Bills List #1, 12/14/19 through 1/3/20, in the amount of \$386,526.07. Motion passed unanimously.

**Subdivision and Land Development**

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**Extension:**

Ely Property Subdivision (#05-21): Extended to 4/30/2020

**Motion was made** by Mr. Morroney, and seconded by Mr. McCloskey, to accept the development time review extension. Motion passed unanimously.

**Development Projects:**

Name/File No.: Limerick Fire Department, Linfield Station (#19-08)  
 Location: 1077 Main Street, Linfield  
 Review Phase: Preliminary/Final Discussion

Mr. Hassan summarized the project and discussed the waivers and proposed deferral of sidewalk installation with the Board. He clarified there is no zoning relief required for the proposal. He concluded by discussing stormwater run-off concerns that were raised prior by residents.

**Motion was made** by Mr. Sperring, and seconded by Mr. McCloskey, to authorize the Township Solicitor to prepare a Resolution for Board consideration for the Limerick Fire Department, Linfield Station SLD project (#19-08). Motion passed 3-0-1, with Mr. Morroney abstaining because he is a member of the fire department.

**New Business**

Discussion – Possum Hollow Road ROW: Mr. Kerr summarized that the applicants of the Grass Sports SLD project are moving their project forward to record. He further clarified that a portion of their property impedes on a portion of Possum Hollow Road that was abandoned when SR 422 was constructed, but the right of way was never vacated and is still owned by the Township. A brief discussion ensued, and the Board decided to retain the right-of-way. The Board also agreed that, since the applicants are pursuing a separate variance for the project, the additional variance for the required setback to a public right of way issue could be added to the application, without causing undue hardship to the applicants.

Resolutions – Deeds of Dedication for Road ROW and Traffic Signal Easement:

**Motion was made** by Mr. Morroney, and seconded by Mr. Sperring, to approve Resolution 2020-09, accepting the Ultimate Right of Way Deed of Dedications of South Township Line Road and West Linfield-Trappe Road. Motion passed unanimously.

**Motion was made** by Mr. Sperring, and seconded by Mr. McCloskey, to approve Resolution 2020-10, accepting the Deed of Dedication for Traffic Signal Easement at intersection of South Township Line Road and West Linfield-Trappe Road. Motion passed unanimously.



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**Zoning Hearing Board Advisories**

ZHB #19-20 Cecil Smyth – 54 Mill Road: Discussion ensued on the application and it was the consensus of the Board to remain neutral and let the Zoning Hearing Board handle the application.

**Manager's Report:**

Mr. Kerr provided updates on: 1. PennDOT confirmed that they will be fixing the hump in the road by 821 N. Lewis Road in response to Mr. Dieciedue's concern; 2. Royersford Borough agreed to pay their grant match for the Lewis Road improvement project even though their name was not on the grant.

**Public Comments:**

State Representative, Joseph Ciresi, congratulated Mr. Neafcy for being Chairman of the Board of Supervisors, Mr. Sperring for being reelected as a Board of Supervisor, and Mr. McCloskey for becoming a newly elected Board of Supervisor. He concluded by offering his recommendation for the Township to research State grants that may be available to offset costs for the proposed Linfield Fire Station project.

**Supervisor Comments:**

Mr. Sperring inquired of the progress on the new K-9 service dog. Chief Skelton clarified that progress is being made, but the Township will be down to one K-9 service dog until the new K-9 service dog is ready for service later this year.

Mr. Neafcy inquired if PennDOT will be restriping portions of Linfield-Trappe Road soon. He also raised concerns of the stormwater runoff from the YMCA onto Linfield-Trappe Road. Mr. Kerr clarified that the colder temperatures may be impeding on PennDOT's ability to restripe the portions of Linfield-Trappe Road, and assured Mr. Neafcy that Township Staff will look into his stormwater concern.

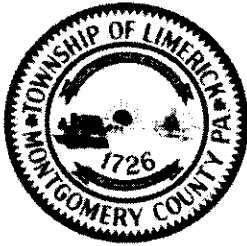
**Adjournment:** There being no further business, **motion was made** by Mr. Sperring, and seconded by Mr. Morroney, to adjourn the meeting at 7:43 P.M.

Respectfully submitted,

  
Daniel K. Kerr  
Township Manager



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# LIMERICK TOWNSHIP

646 WEST RIDGE PIKE  
LIMERICK, PENNSYLVANIA 19468

Administration Office:  
(610) 495-6432  
Police Department:  
(610) 495-7909

**BOARD OF SUPERVISORS  
RE-ORGANIZATION MEETING  
6 JANUARY 2020, 7:00 P.M. – LIMERICK TOWNSHIP MUNICIPAL BUILDING**

## AGENDA

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### OPENING COMMENTS

#### ➤ **THIS MEETING IS BEING RECORDED**

#### Oath of Office of Incumbent Supervisor

- Kenneth W. Sperring, Jr. Supervisor

#### Oath of Office and Introduction of New Supervisor

- Michael J. McCloskey, III Supervisor

#### Appointment of Officers

- Board - Temporary Chair
- Board - Chair
- Board - Vice Chair

#### Resolution – MOA Township Manager Contract

- Township Secretary and Assistant Secretary
- Township Treasurer and Setting of Bond

#### Appointment of Employees

##### Appointments:

- Roadmaster
- Open Records Officer
- Zoning Officer
- Assistant Zoning Officer
- Building Code Official
- Code Enforcement Officers
- Fire Code Officials
- Emergency Management Coordinator
- Deputy Emergency Management Coordinator
- Fire Marshal
- Assistant Fire Marshal
- Sewage Enforcement Officer

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**Appointment of Professional Consultants**

- Township Solicitor
- Special Labor Counsel
- Engineers – Civil and Traffic
- Township GIS Consultant
- Township Planner
- Pension Investment Advisors
- Pension Actuarial Consultant

**Resolution** – Appointment of Auditing Firm

**Resolution** - Appointment of LST Tax Collector and Tax Hearing Officer

**Appointments to Boards, Commissions and Committees**

- Planning Commission
- Agricultural Security Committee
- Industrial Development Authority (IDA)
- National Flood Insurance Program - Official in Charge
- Open Space Committee
- Pension Committee
- Property Maintenance Board of Appeals
- Streetscape and Buffering Committee/Project Study Committee
- UCC Board of Appeals
- Vacancy Board Chair
- Board Liaisons

**Resolution** - Zoning Hearing Board

**Community Development Block Grant Program**

- **Appointment** – Community Development Officer
- **Resolution** – Designation of Compliance Officer for the Section 504 Program of the CDBG Program
- **Appointment** – Fair Housing Discrimination Complaint Officer
- **Resolution** – Adopting a Fair Housing Policy

**Resolution** - Depositories of Township Funds

**Resolution** - 2020 Fee Schedule

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### **Approvals - Administration**

- 2020 Township Meeting Dates – Board of Supervisors, Planning Commission, Zoning Hearing Board, and Parks and Recreation Committee
- 2020 Township Calendar
- 2020 Township Holiday Schedule
- 2020 Yard and Leaf Waste Drop Off Dates
- 2020 PSATS Convention – Certified Voting Delegate
- 2020 Mileage Rate Reimbursement
  
- 2020 Schedule of Events for Limerick Fire Department

### **REGULAR BUSINESS**

#### **ANNOUNCEMENTS**

- Executive Session re:
- Receive important Township Updates & Alerts on your smart device:
  - Click “Notify Me” on the Township website for further instructions
  - Follow us on Twitter: [@limericktwp](https://twitter.com/limericktwp)
- Open Space Survey: Currently available on Township website
- Adjusted Office Hours: In observance of the Martin Luther King, Jr., holiday, Limerick Township Admin. office and Public Works will be closed Monday, January 20<sup>th</sup>
- Auditors Reorganization Meeting – Tuesday, January 7, 2020 at 6 PM
- Parks & Rec. Committee Reorganization Meeting – Tuesday, January 14, 2020 at 7 PM
- Zoning Hearing Board Reorganizational Meeting – Wednesday, January 22, 2020 at 6:30 PM
- Planning Commission Reorganization Meeting – Thursday, January 23, 2020 at 7 PM
- Open Space Plan Update Citizens Advisory Comm. Mtg. – Thursday, Jan. 9, at 7 PM
- Christmas Tree Drop-Off – Limerick Community Park until January 31, 2020
- Remember to check our website for up-coming Parks & Recreation events including information on:
  - Parent’s Night Out: Friday, January 17<sup>th</sup> from 5:30 PM to 9 PM; Township Building

**CONSIDERATION OF MINUTES:**      12/17/19



