

**REGISTRATION INFORMATION**

- Ways to Register: Mail-In or Walk-In. LTP&R hours are Monday - Friday: 8 am - 4 pm. Address: 646 West Ridge Pike, Limerick, PA 19468
- Classes are filled on a first come first served basis...register early.
- Pre-registration is required for all programs unless otherwise noted.
- Payment must accompany registration form. Cash, Check or Credit Cards are accepted. Please make checks payable to "Limerick Township"
- Insufficient Funds: A \$20 fee will be charged back to participant for each returned check.

**Signed Registration /Hold Harmless forms are required** for participation in LTP&R programs/trips - these forms are a contract of understanding between you and LTP&R. Signed registration forms are required to process your registration and for participation in recreation programs/trips.

**Credit Cards payment information**

MasterCard, Discover & Visa are accepted. A third-party convenience fee will apply to card-holders who wish to pay via credit card. This fee is required in order to allow the Township the option to accept payments via credit card.

Govt Portal is an authorized third-party processor of these regulated convenience fees. This fee will be 2.83% .

**Cancellation, Transfer & Refund Policy**

- Limerick P&R reserves the right to cancel any program or activity due to insufficient registration. A full refund will be issued.

**LTP&R Cancellation Policy**

- Refunds are not given for bus trips or once a program begins.**
- Request of cancellation 72 hours prior to the start of a one day program will be issued a refund minus a \$10 administrative fee, per participant. Cancellations less than 72 hours prior to the start of the program will not be granted a refund.

***There is \$10.00 per person administration fee for any cancellation processed.***

**LIMERICK TOWNSHIP PARKS & RECREATION - RECREATION PROGRAM REGISTRATION FORM**

(PLEASE PRINT)     Male     Female

**PLEASE PRINT CLEARLY AND FILL IN ALL FIELDS BELOW**

Participant Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (H): \_\_\_\_\_ Self/Mom (CELL) \_\_\_\_\_ Self/Dad (CELL) \_\_\_\_\_

*If child is under 18:* Parent's or Guardian's Name: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Recreation Program/Trip Name	Day/Dates	Time	Fee
1.			\$
2.			\$
3.			\$
<b>TOTAL PAYMENT DUE:</b>			

**HOLD HARMLESS AGREEMENT:** I hereby give the above named participant permission to participate in the above named recreation program(s)/trip(s) sponsored by Limerick Township. In consideration of participation in the above named recreation program(s)/trip(s), I/we do hereby agree to hold harmless and indemnify the Township of Limerick, its employees, agents and volunteers against any claims for and on account of any and all injuries sustained as a result of participation in the above named program(s)/trip(s). In addition, I understand and abide by the cancellation and refund policies of LTP&R as stated for program(s)/trip(s). I also waive the right to dispute all proper charges once he/she have participated in the program/trip for which a registration is received.

**Signature of Participant or Guardian (if under age 18):** \_\_\_\_\_ Date: \_\_\_\_\_

**PAYMENT METHOD:**     Cash     Check #\_\_\_\_\_     Credit Card: MasterCard    Discover    Visa

Credit Card #: \_\_\_\_\_ Exp. Date \_\_\_\_\_ / \_\_\_\_\_ CVC #: \_\_\_\_\_

By signing below, I agree to pay Limerick Township for the amount above and understand that a Third-Party convenience fee will apply to my transaction in order for the Township to accept payment via credit card. I further agree that such convenience fee shall be billed to my credit card as a separate transaction and equal to \*2.83% of the total amount being paid.

Name (as listed on card): \_\_\_\_\_ Signature: \_\_\_\_\_